

FLORIDA EXTENSION ASSOCIATION OF FAMILY AND CONSUMER SCIENCES
Fall Board Meeting
Monday, September 24, 2007

IN ATTENDANCE: Judy Corbus, Gayle Whitworth, Mary Beth Salisbury, Brenda Williams, Chris Kilbride, Margaret McAlpine, Stephanie Toelle, Nayda Torres, Samantha Kennedy, Jackie Schrader, Joanne Cooper, Laura Royer, Monica Brinkley, Katherine Allen, Rita Law-McCumber, Corien Peavy, Cyndy Mondelus, Monica Dawkins

CALL TO ORDER - President Gayle Whitworth called the meeting to order at 3:35 p.m. at Renaissance Resort at World Golf Village, St. Augustine, Florida.

THOUGHT FOR THE DAY - Stephanie Toelle gave the thought for the day.

AGENDA APPROVAL - The agenda was approved as presented.

MINUTES AND CORRESPONDENCE – Judy Corbus. Mary Beth Salisbury moved that we dispense with the reading of the minutes. The motion was seconded by Chris Kilbride and passed.

Judy reported that the following correspondence has been sent since the Spring Board Meeting:

- Sympathy card to Mary Sue Kennington on the passing of her mother
- Sympathy card to the family of Merry Taylor on her passing; The Association also sent a \$25.00 memorial gift to Haven Hospice, Live Oak, Florida, in Merry's memory.
- Letters to Wachovia Bank and Campus USA Credit Union authorizing signature card changes on the Association's accounts

TREASURER'S REPORT - Chris Kilbride. Written and oral reports submitted.

To date, a total of \$72,128.08 has been sent to the cookbook publisher. Stephanie Toelle inquired as to the final pay-off amount; it is \$124,000, which includes shipping. To date, FEAFCFS has not received its share of the 2006 EPAF Auction proceeds; Chris will check on the status of the disposition of funds.

Laura Royer asked if the Association is still giving membership pins to new members. Gayle will check on their availability. There is no money earmarked in the current budget to purchase pins but it can be considered in the future. Samantha Kennedy moved that the budget be approved as presented. The motion was seconded by Laura and passed unanimously.

DISTRICT REPORTS

Central - Joanne Cooper - Written and oral reports submitted

Northwest - Joan Elmore - Written report submitted

Northeast - Jackie Schrader - Written and oral reports submitted

South Central - Samantha Kennedy - Written and oral reports submitted

South - Monica Dawkins - Written and oral reports submitted

Campus - Amy Simonne - No report submitted

ADVISOR - Dr. Nayda Torres

Nayda reported on new faculty in the Department of Family, Youth, and Community Sciences with Family and Consumer Sciences responsibilities:

- Dr. Mike Gutter - Family Economics; Appointment is 70% Extension. One of his tasks will be updating publications.
- Dr. Larry Forthun - Intergenerational (as of the end of December); Appointment is 70% Extension, 30% Research. This position was the only specialist position from the Family and 4-H Initiative that has been filled.
- Dr. David Diehl – Program Planning and Evaluation

Interviews for two positions from the Initiative were held but not offered due to salary dollars being frozen. One of the positions was a family economics specialist to be housed at the Quincy REC. The Nutrition (Obesity) Specialist position is not available. All positions currently are frozen. The 4-H Regional Specialized Agent positions were filled before the end of last fiscal year.

The FCS Summit is scheduled for February 26-28, 2008, at the Osceola County Extension Office. Nayda will solicit input from county faculty as to the Summit's format.

Three babies have been born in the department; two more are due.

The 2008 CYFAR Conference is scheduled for May 6-9, 2008 at the Hyatt Regency, San Antonio on the Riverwalk. Nayda distributed conference brochures.

Rita Law-McCumber inquired as to how we can get the Initiative positions filled. Nayda stated President Machen ordered a 6% budget cut, of which 90% must come from salary dollars. Our constituents need to contact IFAS administration to voice the need for the positions. Nayda will send position descriptions to agents so letters can be written.

COMMITTEE REPORTS

Finance - Chris Kilbride – Oral report submitted. Chris stated the need for a savings account institution that offers a higher interest rate. Incoming Treasurer Meg McAlpine will research options. Mary Beth Salisbury moved that the *Simply Florida* banking account, website maintenance, and cookbook shipping continue to be handled by Chris. The motion was seconded by Stephanie Toelle. Nayda noted that FEAFCFS needs to carry \$1 million liability insurance against identity theft since we accept credit card payments for the cookbook. Chris will contact Joe Joyce for more information and assistance with the credit card liability issue. The motion passed unanimously.

Bylaws/Handbook - Brenda Williams - Written and oral reports submitted. Brenda encouraged Board members to review the proposed changes to be voted on at the September 25, 2007 membership meeting.

- Policies/Guidelines - no suggestions for revision at this time.
- Handbook - page 22 Nominating Committee – It is suggested to add Items 6 and 7.
Item 6: *The Chairman shall notify the Executive Committee of the election results and within an appropriate time period, together with the President, notify those on the ballot of the*

election results. This should be done prior to the Spring Executive Board meeting.

Item 7: Public notification of the election results will be made after the Spring Executive Board meeting.

Katherine Allen moved that the report be accepted as written. The motion was seconded by Stephanie Toelle and passed unanimously.

Public Affairs - Diann Douglas – Written and oral reports submitted. Gayle noted that FEAFCFS received a \$500.00 grant from NEAFCS to produce two banners promoting Extension FCS programs in Florida. Gayle also noted that FEAFCFS was well represented at the Florida Association of Counties Conference in Orlando. Our two gift baskets were well received.

Member Resources - Laura Royer –Written and oral reports submitted.

Awards - Stephanie Toelle – Written and oral reports submitted.

Stephanie inquired about the placement of the Para-professional award in the EPAF booklet. She has reviewed previous years' award booklets and inquired as to whether the award should be listed under the Communication or Professional section awards. Monica Brinkley noted that they are being recognized for their professional contributions. A question about reimbursement for travel expenses to EPAF to receive their award was raised. Meg will research the possibility of including \$150 in budget for reimbursement of travel expenses for the Para-professional award in next year's budget. FEAFCFS is the only association to recognize a Para-professional with an award. It was decided that FEAFCFS would request EPAF to include the Para-professional award in the DSA section. FEAFCFS representatives will bring a motion to the EPAF board to include presentation of this award at the DSA banquet.

Mary Beth Salisbury noted that the Southern Region Director commented that achieving third place at Regional is equivalent to a National level winner due to the intense competition for awards in Southern Region.

Nominating – Monica Brinkley - Written and oral reports submitted.

UNFINISHED BUSINESS

Simply Florida Marketing Campaign – Mary Beth Salisbury reported that we are \$20,000 behind in payments to FRS, cookbook publisher. The company is sending its Vice President to give the membership a pep talk at the General Membership meeting on September 25. Cookbooks were sold at NEAFCS. Mary Beth asked for help to assemble baskets for donations to go to the *Simply Florida* account. FEAFCFS received \$500 for an NEAFCS Marketing Package Award; the award money was applied to the *Simply Florida* project to pay for the cookbooks.

NEW BUSINESS

Dues Increase for 2008 - There was a proposed by-laws amendment to raise dues in 2008. NEAFCS currently is under a new management company contract; the management company handles the Association's day-to-day financial management. The proposed amendment would raise

active membership dues from \$60 to \$70; the proposal passed, with Florida voting against it. The \$10 increase is broken down as follows: \$2 goes to the Awards fund; \$8 goes to the management company. New dues forms will be developed and made available to the membership. Those who have already paid their 2008 dues will be contacted to pay the additional \$10. State dues are \$50; \$70 for national. This is the third increase in six years. North Carolina made a motion to postpone the increase until 2009 and making it a larger one at that time. However, that motion did not pass.

Notes

Sign-up sheets for FEAFCs Committees will be available at membership meeting.

NEAFCS task force sign-up will be available until December, 2007.

Announcements

EPAF

Recycle boxes will be available to collect unwanted EPAF papers.

Monday dinner will be held from 6:00-7:30 at the St. Johns County Extension Office

Agents may tour the Windstorm Mitigation facility; musical entertainment will be provided as well.

Hospitality-Room 238 - Opens at 9:00 p.m.

4-6 ticket takers are needed for the DSA Banquet – Mary Beth Salisbury, Meg McAlpine, Rita Law-McCumber, Katherine Allen; meet at 5:30

The Family and Personal Well-Being Focus Team will meet on Wednesday from 2:00-4:00 in the Hospitality Room.

The Dean's Breakfast on Thursday will be from 7:30-10:00. Wednesday breakfast will be on your own.

Award winners - practice and pictures at 5:30 on Wednesday.

Nutrition and Health Focus Team will meet at 1:30 in Troon.

Brenda Williams announced that FEAFCs will have an opportunity to sell cookbooks at the Sunbelt Ag. Expo in Moultrie, GA; contact Corien Peavy, Columbia County, to volunteer.

Samantha Kennedy will post the updated list of members who have paid 2008 dues to the website.

Adjourn - 4:55 p.m.

Respectfully submitted,

Judy Corbus

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FEAFCS Secretary