FLORIDA EXTENSION ASSOCIATION OF FAMILY AND CONSUMER SCIENCES
Fall Membership Meeting
Orlando, Florida
Tuesday, August 31, 2010


CALL TO ORDER - President Samantha Kennedy called the meeting to order at 2:40 PM EDT at the Buena Vista Palace Hotel and Spa, Lake Buena Vista, Florida.

THOUGHT FOR THE DAY – Stephanie Toelle gave the thought for the day.

AGENDA APPROVAL –
Shelley Swenson made a motion to approve the agenda as presented; Jackie Gibson seconded the motion. Motion passed.

PRESENTATION
Guests Ilene Silber & Kathy Haight, consultants with the Palm Beach County Education Commission presented a brief information session on “PD² (PD-squared).”

The Early Learning Coalition in Palm Beach Co, as part of the Agency for Workforce Initiatives, has developed a series of seven training programs, seven core areas that are above and beyond the 40 hour trainings already required by the state for child care providers. These areas are aimed more toward the professional development of the provider, not as much at the development of the children. Their programs have been vetted by at the state level and aligned with the Core Competencies. The seven programs are: 1. Health, Safety and Nutrition; 2. Child Development; 3. Building Family and Community Relations; 4. Teaching and the Environment; 5. Curriculum; 6. Observing Children and Families; and 7. Documentation. They are proposing that we team with them to start offering these trainings in our counties, in partnership with our local Early Learning Coalitions where they exist.

(Summary provided by Dr. Mary Keith, Hillsborough County Extension)

www.floridajobs.org/earlylearning/CoalitionDirectory.html

MINUTES AND CORRESPONDENCE – Nancy Gal
Nancy Gal made a motion that we accept the 2009 FEAFCS Membership Meeting minutes as sent and dispense with the reading; Dr. Michael Gutter seconded the motion. Motion passed.
Nancy noted two items of correspondence since the 2009 Membership Meeting:

1. A sympathy card was sent to Mary Beth Salisbury on the passing of her father. 
2. Receipt of a thank-you card from Duska Dorschel in appreciation for honoring her retirement with a gift card.

**TREASURER’S REPORT** – Meg McAlpine.
Written report submitted; oral report presented.

Meg presented the Treasurer’s report which included the 2010 proposed and 2010 actual budgets from January 1 to August 1, 2010.

Some of the highlighted items were:
- There are 81 total members (five more than proposed)
- The expenses not included in the actual 2010 expenses include: $46.95 over charge from Wachovia Bank; $160 to be repaid from extra awards reimbursement; $300 for Association Awards; $150 for Friend of Extension Award; and $150 for Paraprofessional Award.
- 2010 proposed: income - $9,544.00;   expenses - $9,537.00
- 2010 actual: income - $11,461.50; expenses - $9,653.05 (January 1 to August 1, 2010)

Meg presented the 2011 proposed budget noting the following items:
- Reduced projected income from membership dues from 81 members to 75 members based on upcoming retirements.
- Included the same amount ($750) as last year for our share of the proceeds from the EPAF Auction.
- 2011 proposed: income - $9,784.00; expenses - $9,777.00

**DISTRICT REPORTS**
Northwest: Shelley Swenson - Written report submitted; oral report presented.

Northeast: Cathy Rogers - Written report submitted; oral report presented.

Central: Julie England (absent) - Written report submitted; oral report presented by Lynda Spence.

South Central: Celia Hill - Oral report presented by respective agents in the district.

South: Alicia Betancourt (absent) - Written report submitted.

Campus: Dr. Michael Gutter - Written report submitted; oral report presented.

**ADVISOR’S COMMENTS** - Dr. Nayda Torres (absent)

**COMMITTEE REPORTS**
Finance – Meg McAlpine
Written report submitted; oral report presented.

No other comments were offered at this time.

Bylaws/Handbook – Stephanie Toelle
Written and oral report submitted.

Stephanie led a discussion regarding the 15 proposed by-law changes and 16 proposed policy and guideline changes. Based on member review within the past 30 days and current discussion, there were two concerns regarding acceptance of the proposed changes.

Diann Douglas suggested maintaining the “member at large” position on the Nominating Committee. She expressed the importance of this position in supporting the District Directors in their role of identifying qualified candidates for officers. Linda Bobroff agreed.

Members also discussed the different types/forms of awards Florida and National provide members. Barbara Hughes, Melanie Thomas, and Laura Royer led the conversation which included the following points: providing certificates in folders rather than frames and replacement of plaques with certificates for cost purposes. Laura also noted that National does provide certificates for some of the awards.

Stephanie summarized the two adjustments to the proposed by/laws and policies changes: *
- Policies and Guidelines – Awards and Recognition Section, Item 1
  proposed change from plaque to certificate, replace certificate with “recognition”
- Article 9, Section 1
  disregard the proposed change regarding removal of the “at large member” on the nominating committee

Jane Corless made a motion to accept the By/laws and Policy changes as sent with the above changes*. Linda Bobroff seconded the motion. Motion passed.

Public Affairs – Joy Borgman
Oral report presented.

Joy announced that she is retiring at the end of September which will leave a vacancy on the Board.

Since she was responsible for the Florida Association of Counties booth, she will store the FEAFCs banners until her replacement is selected.

Member Resources – Laura Royer
Oral report presented.
Laura announced there are 81 total members: 80 National and State and one State only. We have
five new members which were recognized with a NEAFCS pin at the meeting.

The new members are: Pam Bradford, Hillsborough County; Lou Ann Duncan, Orange County; Annie Peterson, Orange County; Jevetta Stanford, UF FYCS; and Jill Taufer, Volusia County.

**Awards/Recognition:** Karen Headlee
Written report submitted; oral report presented.

Karen noted there were some errors on the certificates which will be corrected.

**Professional Development:** Judy Corbus
Written report submitted; oral report presented.

Judy noted that each Association will host 16 abstract presentations on Wednesday, September 1, 2010 from 9:00 a.m. to 3:00 p.m.

Judy recognized Dr. Mary Keith from Hillsborough County as the recipient of the 2010 FEAFCS Professional Development grant.

**Nominating Committee:** Melanie Thomas
Written report submitted; oral report presented.

Melanie noted she agreed with Diann Douglas regarding maintaining the member at large on the nominating committee.

**Youth Committee:** Wendy Lynch (absent)
- Written report submitted.

**UNFINISHED BUSINESS**

**Simply Florida Cookbook** – Samantha Kennedy
Written report submitted; oral report presented.

Samantha announced that we have a zero balance with the publisher. In addition to our combined efforts we are also thankful to the Florida Association of Extension 4-H Agents (FAE4-HA) for agreeing to purchase 1200 cookbooks for their 2012 National Meeting in Orlando. The FAE4-HA has already paid the first of three installments of $4800 towards the total purchase.

However, we still need to continue to sell the remaining cookbooks to replenish the $6,926.77 borrowed from savings to pay the debt. Samantha requested an inventory of all unsold books located in the counties.

Brenda added that she has 2160 books stored in Alachua County.

Samantha reminded members that the cost of the cookbook is still $20.
Jane Corless expressed her concern with the changing price of the book from $25 to $20.

Jenny Jump added that as a new agent she has no idea of the purpose of the cookbook and that it might be helpful that we provide that information to prospective purchasers so they better understand the value of the book and the cause for its creation, which is to honor Professor Mary Harrison.

Meg McAlpine suggested we write a few paragraphs about its history. Brenda Williams stated that there already is information on the cookbook website.

Laura Royer reminded members that we have a basket to raffle off and encouraged promotion of this fundraiser. She shared the success of this fundraiser as it has raised $1800 in the past two years at the 2008 and 2009 EPAF Conferences.

Barbara Hughes recognized Diann Douglas for outstanding leadership of the EPAF Committee.

For the record, Marilyn Tileston donated $250 to the cookbook fund.

NEW BUSINESS

**JCEP and PILD** – Samantha Kennedy and Stephanie Toelle
Stephanie shared her experience at PILD and how worthwhile it was to receive the leadership training and meet representatives from NIFA (National Institute of Food and Agriculture).

Samantha shared her experience at JCEP and the value of networking with other state Extension leaders.

Katherine Allen emphasized the professional and personal importance of these leadership opportunities.

**2010-2011 Officer Elections** – Samantha Kennedy
Written report submitted; oral report presented.

Samantha explained that Stephanie Toelle and Wendy Lynch were responsible for the voting process since Melanie Thomas was a nominee.

Samantha read the list of new officers and congratulated them on their election.

**VP Public Affairs** – Samantha Kennedy
Oral report presented.
Samantha explained the procedure regarding unexpired board member vacancies pertaining to the retirement of Joy Borgman, VP of Public Affairs. Samantha appointed Lynda Spence to fulfill the remaining term for the VP Public Affairs office.

**2010 Committee Sign-Up – Nancy Gal**
Nancy stated that the committee sign-up sheets are located on the table at the front of the room and encouraged members to volunteer to participate.

**NEAFCS Conference – Samantha Kennedy**
Samantha discussed the upcoming NEAFCS Conference, requesting a sign-up of members planning on attending, volunteering, and identifying voting delegates.

Samantha and Beth acknowledged that there are always volunteer opportunities whether you attend the conference or not.

Samantha stated the voting delegates will be the President, President-Elect, and Brenda Williams and Beth Shephard, the DSA winners.

With no further business, Dr. Michael Gutter motioned to adjourn the meeting; Brenda Marty-Jimenez seconded the motion. Motion passed.

Meeting adjourned at 4:10 p.m.

Respectfully submitted,

Nancy Gal
FEAFCS Secretary

**Upcoming Dates**

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<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>September 20 - 24, 2010</td>
<td>NEAFCS Conference (Portland, Maine)</td>
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<tr>
<td>October 19 - 21, 2010</td>
<td>Sunbelt Ag Expo (Moultrie, Georgia)</td>
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<tr>
<td>February 8 - 10, 2011</td>
<td>JCEP Leadership Workshop (San Antonio, Texas)</td>
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<tr>
<td>April 3 - 6, 2011</td>
<td>PILD Conference (Alexandria, Virginia)</td>
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<td>April 26 - 29, 2011</td>
<td>CYFAR Conference (Chicago, Illinois)</td>
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<tr>
<td>September 26 - 30, 2011</td>
<td>NEAFCS Conference (Albuquerque, New Mexico)</td>
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# BY-LAWS AND HANDBOOK COMMITTEE

**Rita Law, Chair**

## 2010-2011

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<tbody>
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FINANCE COMMITTEE

Meg McAlpine, Chair

2010-2011

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### MEMBER RESOURCES COMMITTEE

**Heidi Copeland, Chair**

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AWARDS AND RECOGNITION COMMITTEE

Karen Headlee, Chair

2010-2011

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PROFESSIONAL DEVELOPMENT COMMITTEE

Jackie Schrader, Chair

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# YOUTH COMMITTEE

*Wendy Lynch, Chair*

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